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Equations created in Word’s equation editor can be dropped in and then centred using preset tabs (style – ESIA14 Equation). This is a straightforward method of dealing with equations and formulae. The equation number is placed to the right hand side, in brackets:

 (1)

 There are default font sizes used in equations: for example 18pt for capital symbol; 12pt for ordinary characters; 7pt for sub and superscripts and 5pt for sub/subscripts. Bold type is used for vectors and matrices and italic for variables. Greek letters can be typed in the font Symbol, with lower case being italicised.

Tables can be included in the body of the text and the caption is placed above the table, ranged left with TABLE in capitals, followed by a hyphen and the caption itself (which should be underlined). Tables are best placed at the foot or top of a page but can be placed in the text if necessary, in which case there should be a line space after the table. Each column of the table should be clearly headed and incorporate the appropriate symbols and the units in which the quantities are measured. For formatting the table caption use ‘ESIA14 Table caption’ from the Style Box. Use ‘ESIA14 table bodytext’ for the text within the table.

TABLE 1 - Values of global evaluation parameters obtained for selected specimens

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Specimen code | Fu(N) | β(%) | Δδ1(μ m) | E(N.mm) | DCI(counts/N mm) |
| M 1826 | 4000 | 77 | 1.1 | 217 | 50 |
| FM 1824 | 4010 | 27 | 1.5 | 451 | 13 |

## Reference list

Following the list of symbols, a numerical list of references should be given. The format is: name of author(s) followed by a comma, followed by the abbreviated name of the journal, then the volume number and year, and the starting and finishing page numbers of the reference. The basic font and line spacing to be used is ‘normal’ in the template. The journal name should be italicised and the volume number emboldened for papers, with the title being italicised for books quoted. The following fictitious examples will illustrate this format (9.5pt) – use ‘ESIA14 list’ style:

1. Smith, J., *Int. J. Control***, Vol. 27**, No. 2, 1962, pp. 117–120.
2. Smith, J., and Jones, W., *Meas. and Control*, **Vol. 5**, 1969, pp. 101–121.
3. Smith, J., Jones, W. and Doe, J., *JMES*, **Vol. 209**, 1969, pp. 218–232.

 For books and reports, titles should be given immediately after the authors, followed by the publisher or source and number of the report followed by the date as illustrated in the following:

1. Smith, J. and Bloggs, B., *Discrete Systems*, ABC Co., U.S.A., Report No. XYZ-123,1965.
2. Jones, W., *Automatic Control*, Popular Press, London, England, 1969.
3. Doe, J. and Brown, T., Computer Control of a Plate Mill, *Proceedings of the I.M.C. Conference on Control in Metallurgical Plant*. Edited by I.E. Ritch, Bor Publishers, Cambridge, England, 1970.

In the body of the text, references are quoted as Smith [1], Smith and Jones [2] and, for more than two authors, Smith et al. [3]. If one work is cited more than once in the text it should, at every subsequent mention be referred to only by the number given at the first mention. Several references on a given point should be stated as follows:

1. “Though much interesting work has been done in this area (Smith [1], Jones [2], Bloggs [3] and Doe [4]) the present paper will show that much of this is invalid due to inadequate experimental accuracy, coupled in one case [4] with misinterpretation of results.”

Figures

Figures are placed together at the end of the paper, following the text and references. Captions are written after the figure using the 9.5pt Arial Narrow style (ESIA14 figure caption), as below.

FIGURE: 2 - Collection of creep rupture date for the three graphitised A201 steels, together with estimated lower bound limits to literature data.

Important Notes

* **Please read all the instructions carefully.**
* **The paper must be written in Microsoft Word, be compatible with Microsoft and submitted electronically, either: by email or on CD.**
* **Do not change the size of the margins, fonts or paragraph spaces.**
* **For formatting the Paper use formatting styles from the ‘Style’ box which are prefixed with ‘ESIA14’.**
* **Do not let the figure exceed the margin limits.**
* **The paper should not exceed more than 10 pages, which will include references, tables and figures.**